

INSTRUCTIONS FOR COMPLETING OUTSTANDING UNIVERSITY RESEARCHER APPLICATION

1. Cover sheet (provided with these application materials).
2. A statement from the nominee describing his/her roles assumed on the various projects, the goals for the current research/creative endeavors, and rationale involved in the development of research program/creative endeavors. The statement should be written at a level appropriate for peers outside the discipline. In addition to a description of current activities, the statement should address the significance of the nominee's total body of research and/or creative expression to the field. (1 to 1- 1/2 pages single spaced)
3. A full career vita. Research accomplishments should be categorized and listed, beginning with the most recent, using the Evaluation Guidelines and Criteria of Scholarly and Creative Productivity found in these application materials. Complete citations must be given for all published works.
4. Endorsement of the application by the nominee's department chairperson/school director or a faculty member in their department/school which address the criteria as follows:
 - a. A nominee's record of research and publication while at Illinois State University will be given greatest weight in the Committee's deliberations, although a full career vita for each nominee will be evaluated.
 - b. Nominees will be evaluated for (a) nationally and internationally recognized research, (b) quality of scholarly work, and (c) contribution to profession/discipline.
 - c. Written endorsements should address these criteria:
 - Quality/uniqueness of scholarly work.
 - Reputation of the journals/juried events.
 - Scope of influence of the nominees work nationally and internationally.
 - Contribution of the work to the advancement of the discipline.
5. At least one letter of support (but no more than three) from a source external to the University must be part of the application packet.

NOTE: Please be aware that reviewers of the Outstanding University Researcher Award nominees are colleagues with expertise in diverse scholarly fields. It is important to address each nominee's achievements with information clarifying how the work qualifies as outstanding in the particular discipline represented. (For example, scholarly activity in fine arts may be judged in quite different terms from scholarship in physics.)

Outstanding University Researcher Award Nominee

Cover Sheet/Application

Nominee/Applicant _____

College _____ Department/School _____

Office Phone _____ E-mail _____

To be included in Application Materials

_____ Cover Sheet/Application

_____ Nominee's statement

_____ Full career vita

_____ Endorsement letter by faculty or department chairperson/school director

_____ External letter(s) of support (no more than three)

Attached endorsement provided by:

Name: _____

Title: _____

Department/School: _____

Phone: _____ E-mail _____

Instructions for Endorsement: Please be aware that reviewers of the Outstanding Researcher Award nominees are colleagues with expertise in diverse scholarly fields. It is important to address each nominee's achievements with information clarifying how the work qualifies as outstanding in the particular discipline represented. (For example, scholarly activity in fine arts may be judged in quite different terms from scholarship in physics.) Please refer to instructions for completing Outstanding Researcher Applications.

Nominee/Applicant's Signature Date

College Dean's Signature Date

The College sends this cover and application materials to the Associate Vice President for Research, Research & Sponsored Programs, 310 Hovey Hall, Campus Box 3040